



## Pablo Portillo

### PARALEGAL

THE LINK VIRTUAL OFFICE

PHONE: 510.768.0635

EMAIL: PABLO.PORTILLO@HUSCHBLACKWELL.COM

OAKLAND, CA\*

PHONE: 510.768.0650

### OVERVIEW

**Pablo is an experienced paralegal with more than 20 years of legal experience supporting corporate legal departments and law firms.**

Over the course of his career, Pablo has supported legal teams in contract management, corporate governance, legal investigations, transaction support, policy development, and corporate record maintenance. He has managed a substantial portfolio of asbestos litigation cases and assisted with construction defect and personal injury matters. He also has extensive experience assisting with outside counsel management, billing processes, and the execution of corporate documents.

In his previous roles, Pablo supported labor and employment litigation, assisting attorneys with discovery, motion practice, deposition summaries, trial preparation, and document management. He has managed complex asbestos litigation matters from discovery through settlement and coordinated large-scale settlement payment processes involving insurers, attorneys, and clients. During his tenure, he also contributed significantly to pro bono immigration matters, serving as a Spanish-English interpreter, translating legal documents, preparing declarations, and supporting country conditions research.

Known for his strong organizational skills, attention to detail, and collaborative approach, Pablo has extensive experience in litigation support, corporate legal operations, contract administration, investigations, regulatory compliance, and cross-functional relationship management. His ability to navigate complex legal matters while fostering productive relationships across organizations has made him a trusted partner to attorneys, business leaders, and clients alike.

### Services

Asbestos Litigation

Product Liability

Toxic Tort

## Education

- Golden Gate University
- Universidad Iberoamericana
- Universidad de Salamanca

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\*Contact Pablo to set up an in-person consultation by appointment in the Oakland office.